

**JUVE**  
PATENT

# PaceMaker

## Onboarding

Inviting and managing newsletter recipients

# Subscription Management

# PaceMaker



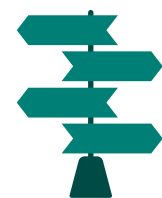
FROM CHECKOUT TO SUBSCRIPTION



INVITING USERS

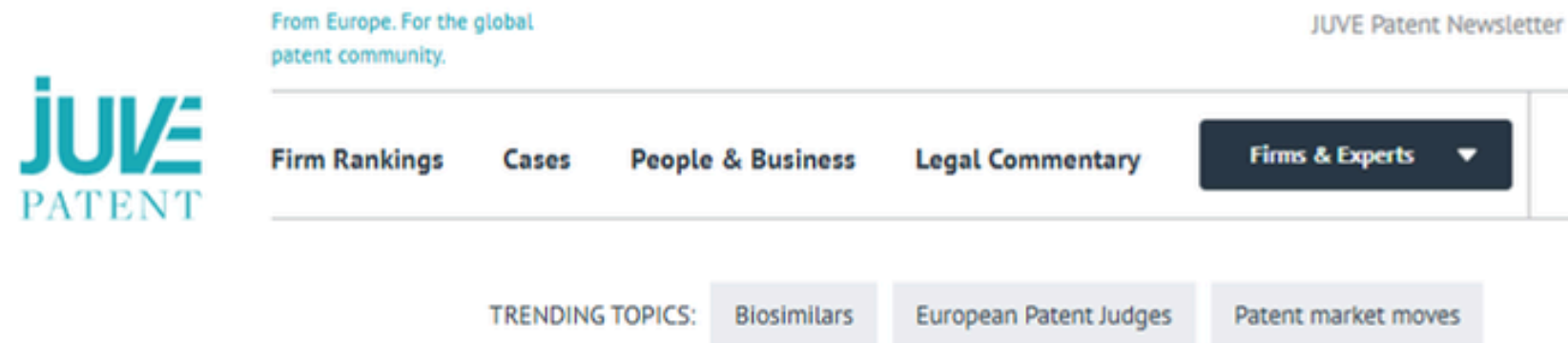


MANAGING USERS



REGISTRATION AND INDIVIDUAL  
SUBSCRIPTION MANAGEMENT

# FROM CHECKOUT TO SUBSCRIPTION MANAGEMENT



JUVE Patent > Order confirmation

## Order confirmation

Thank you. Your order is complete.

### Order overview

Order number: 1230280

Customer number: 100073

### Pacemaker

Your order includes a product that can be used by multiple people. You can find a breakdown of the prices in the order confirmation that was just sent to you via email at [pacemakertestuser@ji5.de](mailto:pacemakertestuser@ji5.de), or in your subscription management section.

[Subscription Management](#)



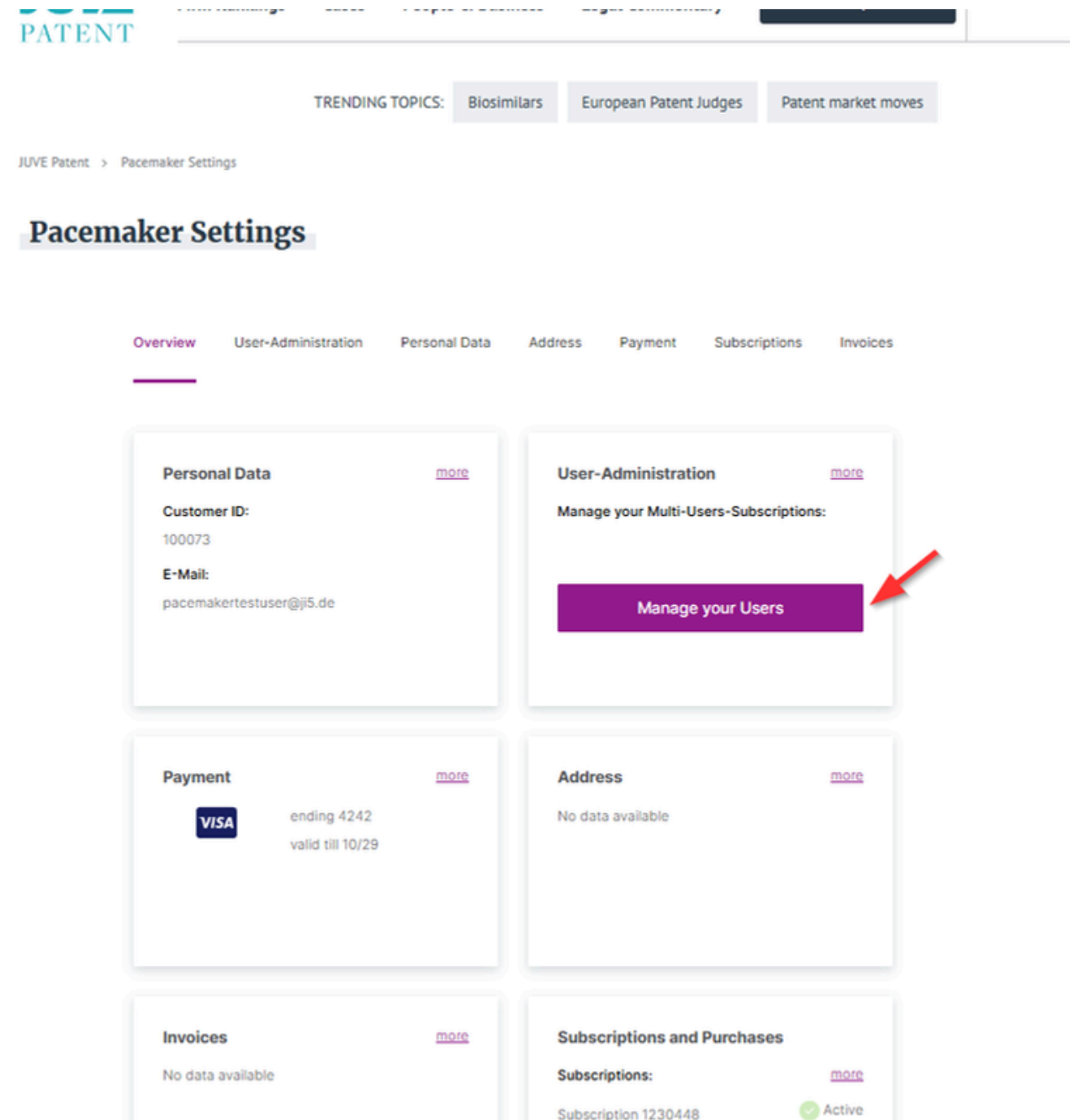
- The final page in the checkout process confirms your subscription purchase.
- To get started, click on the 'Subscription Management' button.

### Please note:

Only those who have been added as users in the subscription management section will receive the newsletter. This means that the person who purchased the subscription is not automatically a newsletter recipient; they must also register as a user!

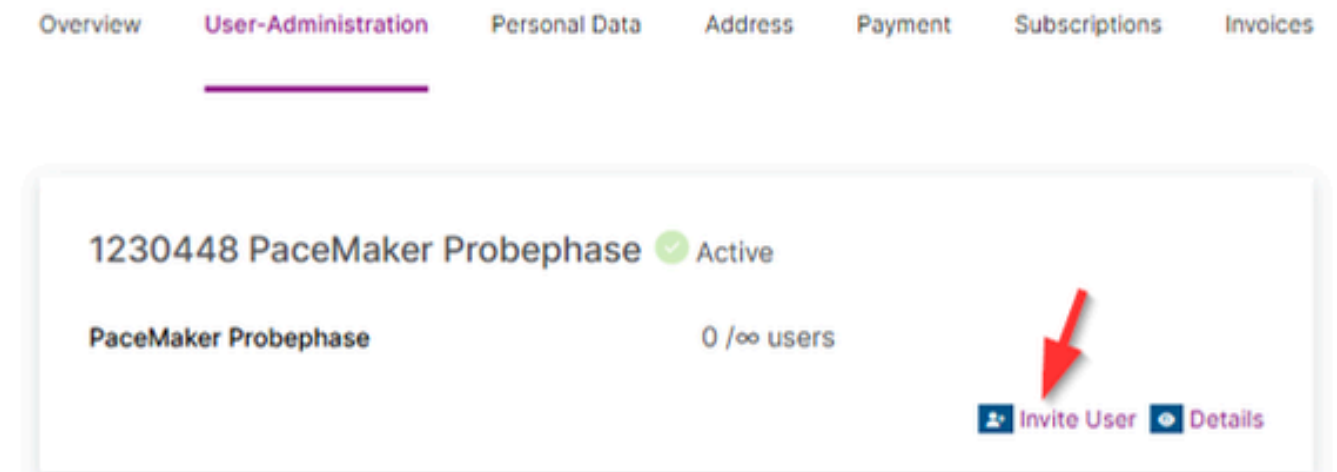
# INVITING USERS

Step 1:  
Click on 'Manage your Users'



Step 2:  
The following User-Administration window will open.  
Click on 'Invite User'

## Pacemaker Settings



## INVITING USERS

[← Back](#)

Invite User

[Remove User](#) ⓧ

E-Mail\*  
pacemakerfirstuser@ji7.d

Salutation ▾

First Name  
First

Last Name  
User

External ID


You can enter any internal identifier for the invited user here - for example, an employee number or system reference.

User Subscription Runtime  
This setting defines for how long the user will have access to the product/s. If a flexible runtime is set the runtime starts with redemption of the invitation code.

Unlimited

Flexible Runtime   ▾

Specific End Date

[ⓧ Invite another user](#) 

- Enter the email address and the first and last names of the user you wish to invite.
- You can invite multiple users simultaneously.
- Set the subscription runtime for the user. 'Unlimited' is the default setting and allows the user to receive the newsletter until they cancel.
- Click on 'Save'.
- Invited users will now receive an email containing an invitation link, which they must use to register with the system at: <https://www.juve-patent.com/pacemaker-invitation/>
- Once they have successfully registered, users will be added to the PaceMaker newsletter mailing list overnight and will be able to read the next issue.

# USER SETTINGS

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Invitation created successfully.

1230448 PaceMaker Probephase [Go to Subscription](#)

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Status Active

PaceMaker Probephase 1/∞ users ● 0 active ● 1 invited

User-Registration via Email Domain [Edit](#)

---

Status: inactive

Email Domains: -

User Settings [Edit](#)

---

Allow user to manage their own subscription: inactive

Users [Invite User](#) ⋮

---

Subscriptions **Invites** Log

Search

---

Customer ID	E-Mail	Products	Actions
No data available			

<< < > >>

- You will now be able see that a user has been invited but has not yet registered.
- In the User Settings section under 'Edit', ensure that individual users can unsubscribe from the newsletter themselves. If a user unsubscribes, a slot automatically becomes available for another user.
- If users do not receive the invitations in their inbox, they should check their spam folder.

# MANAGING USERS

## Pacemaker Settings

Overview User-Administration Personal Data Address Payment Subscriptions Invoices

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Status Active

PaceMaker Probephase 1/∞ users 1 active 0 invited

User-Registration via Email Domain [Edit](#)

Status: Inactive

Email Domains: -

User Settings [Edit](#)

Allow user to manage their own subscription: Active

Users [Invite User](#)

Subscriptions Invites Log

Search

Customer ID	E-Mail	Products	Actions
▼ 100074	pacemakerfirstuser@j7...	PaceMaker Probephase	<span>Active</span> <a href="#">Cancel</a>

<< < 1 > >>

- As soon as a user has registered by means of the invitation code, you will see them listed as an active user in the settings.
- In the 'Users' section you can view all details related to individual users.
- The user can cancel their subscription themselves, provided this is set to 'Active' in the 'User Settings' section.
- You can also remove users yourself. To do this, find the user in the 'Users' section and click 'Cancel' under the 'Actions' column.
- In the 'Users' section you can switch between registered and invited users to view their current status.

# USER REGISTRATION

## Step 1:

As soon as the subscriber has invited a user, the latter will receive an invitation code via email.

The invited user must then enter the code on the following webpage:

<https://www.juve-patent.com/pacemaker-invitation/>

## Step 2:

The user must enter their email address and set a password. Once registration is completed, the user will be added to the purchased company subscription and automatically added to the recipient list for the PaceMaker newsletter.

**! Please note: If you purchased the subscription you must sign in by clicking 'Log In' at the bottom right of the page. To receive the newsletter, however, you must still register as a user by sending yourself an invitation with a code. !**

JUVE Patent > Pacemaker Settings

## Pacemaker Settings

Overview Personal Data Address Payment Subscriptions Invoices

**Personal Data** [more](#)

Customer ID:  
100075

E-Mail:  
pacemakerseconduser@jj7.de

**Payment** [more](#)

No data available

**Address** [more](#)

No data available

**Invoices** [more](#)

No data available

**Subscriptions and Purchases**

User Subscriptions: [more](#)

Subscription 1230448 ✔

Unsubscribe



- Individual users now have access to their own subscription.
- Users can unsubscribe from the newsletter by clicking the 'Unsubscribe' button under 'Settings'.
- The subscriber can view the cancellation in the subscription management section; this frees up a slot in the package for a new user, who can in turn be invited by the subscriber.



**Please note:** The 'Unsubscribe' button simply removes individual users from the subscription. It does **not** serve as a cancellation function.

Thank you! We hope you and your team enjoy reading our newsletter!

**Your JUVE team**

Feel free to contact us:  
[pacemaker@juve.de](mailto:pacemaker@juve.de)  
+49(0)221/91 38 80 -34 / -717

